

SADDLEWORTH & LEES DISTRICT EXECUTIVE Agenda

Date Thursday 29 November 2018

Time 7.00 pm or at the rise of the Saddleworth and Lees District Partnership meeting

Venue Uppermill Civic Hall, Lee Street, Uppermill, OL3 6AE.

- Notes
1. DECLARATIONS OF INTEREST - If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote he/she is advised to contact Paul Entwistle or Sian Walter-Browne at least 24 hours before the meeting.
 2. CONTACT OFFICER for this Agenda is Sian Walter-Browne Tel. 0161 770 5151 or email sian.walter-browne@oldham.gov.uk
 3. DISTRICT CO-ORDINATOR is Lisa Macdonald, tel. 0161 770 5195 or email lisa.macdonald@oldham.gov.uk
 4. PUBLIC QUESTIONS - Any member of the public wishing to ask a question at the above meeting can do so only if a written copy of the question is submitted to the contact officer by 12 noon on Monday, 26 November 2018.
 5. FILMING - The Council, members of the public and the press may record / film / photograph or broadcast this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Constitutional Services Officer who will instruct that they are not included in the filming.

Please note that anyone using recording equipment both audio and visual will not be permitted to leave the equipment in the room where a private meeting is held.

Recording and reporting the Council's meetings is subject to the law including the law of defamation, the Human Rights Act, the Data Protection Act and the law on public order offences.

MEMBERSHIP OF THE SADDLEWORTH & LEES DISTRICT EXECUTIVE IS AS FOLLOWS:

Councillors A. Alexander (Chair), Byrne, Curley, Harkness, Heffernan, Hewitt, Hudson (Vice-Chair), Leach and Sheldon

Item No

1 Apologies For Absence

- 2 Urgent Business

 Urgent business, if any, introduced by the Chair
- 3 Declarations of Interest

 To Receive Declarations of Interest in any Contract or matter to be discussed at the meeting.
- 4 Public Question Time

 To receive Questions from the Public, in accordance with the Council's Constitution.
- 5 Minutes of Previous Meeting (Pages 1 - 2)

 The Minutes of the Saddleworth and Lees District Executive held on 19th July 2018 are attached for approval.
- 6 Petitions (Pages 3 - 4)

 To inform the District Executive of petitions received.
- 7 Budget Report (Pages 5 - 14)

 To update Saddleworth and Lees District Executive on budgets
- 8 Public Questions to Meetings of the District Executive (Pages 15 - 16)

 To inform meetings of District Executives of amendments to the Council's constitution in relation to the submission of public questions to meetings of the District Executives.
- 9 Date and Time of Next Meeting

 The date and time of the next Saddleworth and Lees District Executive will be Thursday, 17th January 2019 at 7.00 p.m.



Present: Councillor A. Alexander (Chair)
Councillors Curley, Harkness, Heffernan, Hewitt, Hudson (Vice-Chair), Leach and Sheldon

Also in Attendance:

Lori Hughes Constitutional Services
Lisa MacDonald District Co-ordinator

1 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Byrne.

2 **URGENT BUSINESS**

There were no items of urgent business received.

3 **DECLARATIONS OF INTEREST**

There were no declarations of interest received.

4 **PUBLIC QUESTION TIME**

There were no public questions received.

5 **MINUTES OF PREVIOUS MEETING**

RESOLVED that the minutes of the Saddleworth and Lees District Executive held on 14th June 2018 be approved as a correct record.

6 **PETITIONS**

There were no petitions to be noted.

7 **SADDLEWORTH AND LEES DISTRICT PLAN AND APPENDIX 1**

Consideration was given to the Saddleworth and Lees District Plan for 2018/19. The plan had last been approved by the District Executive in October 2017 and had been updated to take into account any new and additional priorities. The plan as attached at Appendix 1 to the report set out the priorities, actions, and, where possible, indicative budget allocations.

Members noted the amount of work reflected in the District Plan being accomplished by a small team.

RESOLVED that the Saddleworth and Lees District Plan for 2018/19 be approved.

8 **SADDLEWORTH AND LEES BUDGET REPORT AND APPENDIX A**

The District Executive gave consideration to a report which provided a breakdown of expenditure to date and proposed potential budget commitments for 2018/19.

Councillor Heffernan **MOVED** and Councillor Sheldon **SECONDED** that up to £12,000 be allocated if needed to the

Spring Street footpath. On being put to the VOTE, this was AGREED UNANIMOUSLY.



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RESOLVED that:

1. The funding allocations made to date as outlined at Appendix 1 to the report be noted.
2. The provisional allocation of £12,000 capital expenditure towards the Spring Street footpath project be approved.

9

DATE AND TIME OF NEXT MEETING

RESOLVED that the date and time of the next meeting to be held on Thursday, 11th October 2018 at 7.00 p.m. be noted.

The meeting started at 7.20 pm and ended at 7.26 pm



Report to Saddleworth and Lees District Executive

Petitions

Portfolio Holder:

Various

Officer Contact: Director of Legal Services

Report Author: Lori Hughes, Constitutional Services Officer

Ext. 4716

29th November 2018

Reason for Decision

The District Executive is requested to note the petitions received.

Petitions Received

Reference 2018-12: Petition for Action to Clear and Maintain the Passageway to the Rear of Properties 122 – 136 Spring Lane, Lees (Saddleworth West and Lees Ward) received on 24 July 2018 with 8 signatures

Reference 2018-17: Petition entitled “Greenfield by Name; Greenfield by Nature”, Objections to Planning Application PA/342222/18 – Land to Rear of 29 – 51 Shaw Hall Bank Road and 5 – 23 Shaw Hall Close, Greenfield, Saddleworth, OL8 7LD received on 29 October 2018 with 665 signatures.

Recommendations

The District Executive is recommended to note the petitions received.

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Saddleworth and Lees District Executive

Budget Report

Portfolio Responsibility: **Cabinet Member for Neighbourhood Services:
Arooj Shah**

29 November 2018

Officer Contact: Lisa Macdonald
Ext. 5195

Purpose of Report

1. To advise the Saddleworth and Lees District Executive of the breakdown of expenditure to date and to consider potential budget commitments for 2018/19 presented to this meeting.

Recommendations

1. That the District Executive notes the funding allocations made to date (Appendix A)
2. That the District Executive considers making a contribution towards the project at Saddleworth Tennis Club (full details at Appendix B)

1. CURRENT POSITION

1.1 District Executive Budget

The District Executive has a total allocation of £60,000 (£10,000 revenue and £10,000 capital per ward) which is available to help meet the priorities and actions across the district. (As detailed in the District Plan)
Decisions on this budget will be made by the District Executive

1.2 Individual Councillor Allowance

Each Borough Councillor has an allowance of £5,000 on which they may take decisions. Councillors may also decide to pool their individual allowance in order to joint fund projects.

1.3 **Saddleworth and Lees District Plan**

Expenditure of District Executive and Councillor allowances should be in accordance with priorities/actions agreed in the district plan.

2. Projects for Consideration – District Executive Revenue Budget

2.1 The District Executive has £30,000 revenue funding to allocate during 2018/2019

2.2 There are no projects for consideration at this time

2.3 **Balance of funding**

Following the allocation of year on year costs the District Executive is left with a balance £2,763

3. Projects for consideration - District Executive Capital Budget

3.1 The District Executive has £30,000 capital funding to allocate during 2018/19.

3.2 Saddleworth Tennis Club

The District Executive is asked to consider making a contribution towards the development of a place for parents to shelter at Saddleworth Tennis Club whilst children and juniors are being coached during the winter months.

The Tennis Club feel that investment in facilities will mean that parents and children will have a more positive experience and be less likely to move to other clubs with better facilities.

The total project cost is £6,950 and the club has spent £1,200 to flag the area. They have a further £4,000 from their own funds plus £900 allocated from Councillor Budgets.

The club greatly appreciates the contribution made by the Saddleworth South Councillors to the project but has asked if this application could be considered by the District Executive with a view to making an additional allocation from the capital budget.

4 Balance of funding

Following recent allocations the District Executive is left with a balance of £14,000 (plus £1,765) remaining from the Uppermill lighting columns allocation in 2017/18)

Appendix 1

2018/19 Allocations from the Saddleworth & Lees District Executive – November 2018

Date of Approval	Project/Initiative	Capital	Revenue
		£30,000.00	£30,000.00
Based	Support existing Christmas lights		3,315.00
On	Support the provision of district trees		3,275.00
Last	Refilling of additional grit bins		1,716.26
figures	Summer/Winter planting		3,456.00
	Whit Friday Band Contest		15,000.00
	Room bookings - U/Mill Civic Centre £25 HWB x 4 - £75 DE x 5		475.00
	Millgate Arts Centre Limited	4,000.00	
	Public Right of Way - Bridge Street to Spring Street, Uppermill	12,000.00	
Total		£16,000.00	£27,237.26
Remaining (2018/19)		£14,000.00	£2,762.74

2018/19 Allocations from the Saddleworth & Lees individual Councilors Allowance

Cllr Valerie Leach	Allocated: £5,000
Warrington St community project	493.33
Springhead FC - Club house development	1,000.00
Dovestones Marshalls	506.67
Spring Street, Lees - Backings work	1066.67
Albert Street - Alleyway clean up	183.34
Total	£3,250.01
Remaining	£1,749.99

Cllr Adrian Alexander	Allocated: £5,000
Warrington St community project	300.00
Warrington St community project	150.00
Warrington St community project	493.34
Springhead FC - Club house development	1,000.00
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Dovestones Marshalls	506.67
Spring Street, Lees - Backings work	1066.66
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Hearstone - Story circle	300.00
Albert Street - Alleyway clean up	183.33
Total	£4,128.75
Remaining	£871.25

Cllr Steve Hewitt	Allocated: £5,000
Warrington St community project	493.33
Springhead FC - Club house development	1,000.00
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75

Saddleworth Community JFC	240.00
Dovestones Marshalls	506.66
Springhead Community Centre - She Sheds for bench	50.00
Spring Street, Lees - Backings work	1066.67
Old Mill House - Garden project	200.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Hearstone - Story circle	300.00
Albert Street - Alleyway clean up	183.33
Total	£4,168.74
Remaining	£831.26

Cllr Pam Byrne	Allocated: £5,000
Parish of St Chadd - Clock repair	170.00
Dovestones Marshalls	506.67
Auditorium Sponsored Seats (Millgate Arts Centre)	300.00
Friermere Cricket Club - Defibrillator	200.00
Light up Denshaw	200.00
Scouthead and Austerlands Community	200.00
Total	£1,576.67
Remaining	£3,423.33

Cllr Garth Harkness	Allocated: £5,000
Diggle Band Contest - Tunnel works	300.00
Scouthead & Austerlands Community Group	750.00
Dovestones Marshalls	506.67
Platt Lane ATC	100.00
Light up Denshaw	250.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Friermere Cricket Club - Defibrillator	200.00
Total	£2,156.67
Remaining	£2,843.33

Cllr Derek Heffernan	Allocated: £5,000
Scouthead speed survey	200.00
Dovestones Marshalls	506.66
Platt Lane ATC	100.00
Light up Denshaw	250.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Friermere Cricket Club - Defibrillator	200.00
Total	£1,306.66
Remaining	£3,693.34

Cllr Jamie Curley	Allocated: £5,000
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Parish of St Chadd - Clock repair	170.00
Clean up of ditch at Kenworthy Gardens	100.00
St Marys Church – Window guards	200.00

Dovestones Marshalls	506.67
Evacusafe Chair for Satellite Centre	247.00
Street Scene Greenfield - Community Larder project	250.00
ATC Static traffic survey in Greenfield - Well-i-hole road	200.00
Uppermill FC	350.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Saddleworth Tennis Club	250.00
Total	£2,402.42
Remaining	£2,597.58

Cllr John Hudson	Allocated: £5,000
Dovestones Marshalls	506.67
Street Scene Greenfield - Community Larder project	250.00
Uppermill FC	250.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Saddleworth Tennis Club	300.00
Total	£1,356.67
Remaining	£3,643.33

Cllr Graham Sheldon	Allocated: £5,000
GMP - Snap Frames - 'Ask for Angela' campaign/Pubwatch ban	78.75
Parish of St Chadd - Clock repair	170.00
Clean up of ditch at Kenworthy Gardens	250.00
Dovestones Marshalls	506.66
Street Scene Greenfield - Community Larder project	250.00
American Auto Club North West	100.00
Uppermill FC	350.00
Parish Council Chairman's Charity Calendar - Robb Knotts	50.00
Saddleworth Tennis Club	350.00
Total	£2,105.41
Remaining	£2,894.59

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Saddleworth and Lees District Executive Funding Application 2018/2019

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SECTION A

Please note that this section of the application will be made part of the District Executive's public reports and be available on our website at www.oldham.gov.uk

NAME OF ORGANISATION REQUESTING FUNDING (must be same as on Section B): SADDLEWORTH TENNIS CLUB
PROJECT TITLE (must be same as on Section B): PURCHASE OF A PORTABLE CABIN

Total Project Cost	£6,950
Amount requested from the District Executive	£2,050

Project details on separate paperwork

<p>HAVE YOU <u>ALREADY RECEIVED</u> FINANCIAL ASSISTANCE FROM THE COUNCIL OR ANY OTHER SOURCE FOR THIS PROJECT IN THE LAST 2 YEARS?</p> <p>YES NO</p> <p>IF YES PLEASE GIVE DETAILS BELOW:</p>		
SOURCE OF FUNDING	AMOUNT RECEIVED £	DATE
Local Councillors	900	Pending

Please check that you have included all the necessary enclosures and return this form to your District Co-ordinator **Lisa Macdonald, Uppermill Library - upstairs office, St Chads, High Street, Uppermill, OL3 6AP**
lisa.macdonald@oldham.gov.uk Tel: 0161 770 5195

DESCRIPTION OF FUNDING REQUIRED

Saddleworth Tennis Club was formed in 1886 and is part of the Saddleworth Cricket, Bowling and Tennis Club, Well-i-Hole Road, Greenfield, Oldham. It is run purely by volunteers and has been a community facility since that time and provides an opportunity for local residents to exercise at affordable prices whilst providing opportunities for all ages to develop their tennis skills through LTA qualified coaches and providing free usage to the local school and village activities. Up until January 2016 the finances of the tennis club had been in the hands of the overall club management committee who accounted for all money from the three sports. Since then the tennis club have with the agreement of the committee become financially independent raising through a loan, donations, grants and fundraising £26,000 to resurface the three tennis courts which were in an unplayable condition and were in danger of causing the tennis club to fold up.

In the last two years since the new courts became available membership has more than doubled to 71 paying members including over 20 juniors.

The tennis club has two teams in the Oldham League and three Manchester League teams.

The tennis club has an organised coaching programme which is co-ordinated by Sean Stafford SPC LTA accredited level 4 coach (website <http://www.sstenniscoaching.co.uk>) consisting of tennis tots (3-5 years) , mini tennis (6-10 years), junior tennis(11+), Adult cardio and fitness sessions, individual coaching and school holiday camps (for tennis, football and cricket).

As well as the tennis club coaching programme detailed above there has been a 20 year association with Saddleworth School who use the facility on a weekly basis as it cannot be provided onsite. The school has been able to participate in the boy's and girl's Oldham school championship with some pupils going on to be tennis coaches.

Over a similar period the tennis club has been involved in being the venue or being used for practise by villages in the annual Saddleworth Olympics (<http://saddleworthvillageolympics.co.uk>). Children from all villages participate in this event. For many of them this would have been the first time they have played tennis and free tennis coaching given by volunteers and free use of the courts enables them to be part of their village team.

In the past the tennis club has been involved in initiatives with Oldham Borough Council Sports Development Team to expose mini tennis to Primary children. The tennis club held an open day and more than 70 children attended. It was also involved in the "Get Oldham Active-Sports and Development 2013-2018" as one of the community sports clubs.

In the last two years the club has held a number of open days where anyone could use the facilities for free and/or receive coaching. These sessions have been exceptionally well attended.

PROJECT DETAILS

As stated above the club has managed to increase its membership in the last two years and we need to ensure we at least maintain those numbers to keep the club financially viable. The tennis club had to take out an LTA loan for £10,000 which is being repaid over five years, in addition the LTA have stated that a sinking fund should be set up to have funds for future court replacement and maintenance.

Weather permitting, coaching is provided for juniors all year round. This is mainly carried out after school and although the club has floodlights the situation of the tennis courts does not make for a welcoming experience in the dark as there is no other lighting in the surrounding area. Part of our strategy is that it is vital that we keep the club's juniors and their families interested in maintaining their membership in the hope that some will go on to become senior members and replace older members as they stop playing. The club have identified that the top priority in trying to achieve this is to provide somewhere for parents to shelter during the cold winter evenings and bad weather whilst they are watching their children being coached. At the moment there is nothing near the courts which allows them to do this. Our coach also runs camps during all the school holidays and in the past some have been ruined by bad weather as there has been nowhere to shelter. We are concerned about the numbers of juniors who leave to attend other clubs with better facilities.

We would like to purchase a portable cabin to place next to the courts where families and children can watch and shelter. A copy of the cabin details is attached. The cabin would also be used to store junior tennis equipment such as mini nets, soft balls and small rackets. At present the mini equipment is taken by the coach after the sessions have finished and is not available for use by members at other times.

Because of their availability they would be able to be used outside of normal coaching sessions which would encourage more use by families and juniors of the courts. A number of members stop playing as they find it too difficult to get into playing using normal size equipment.

The cost of the cabin is £6,950. The club has already spent £1,200 on flagging the area ready for the cabin to be placed on and has a further £4,000 of it's own funds to put towards the cost along with £900 from local councillors. The long term future of the club depends on our ability to have facilities that match other clubs and we can continue to develop and maintain the interest of our junior members together with their families.

Stock Item Details Showing 17 Unit(s) of 57

New 20' x 8' / 6m x 2.4m Anti-Vandal Unit, 8 Windows Ideal Gatehouse or Weighbridge

- Price: £6,950 + VAT
- Style: Anti-Vandal
- Type: Office Unit
- Size: 20' x 8'
- Stock: 7206

[Download Unit Details](#)
[Download Floor Plan](#)

Description:

- ✓ Steel framed units with 60mm pu composite steel interchangeable panels
- ✓ 1 external door, 8 uPVC tilt & turn windows with integrated roller shutters
- ✓ Internal walls and ceiling are finished in washable composite steel panels
- ✓ 100mm mineral wool insulation to the roof & 60mm to the floor
- ✓ Steel joists, water resistant flooring, finished with grey welded vinyl
- ✓ Full electrics including 8 twin sockets, 2kw heaters, mains consumer unit
- ✓ 5 year manufacturers warranty included with each unit
- ✓ This is a bespoke unit and ideal for a gatehouse, weighbridge or security



Click here to SEARCH our **Full Stock List**

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SADDLEWORTH & LEES DISTRICT EXECUTIVE

PUBLIC QUESTIONS TO MEETINGS OF THE DISTRICT EXECUTIVE

Officer Contact: Paul Entwistle, Director of Legal Services

Report Author: Sian Walter-Browne, Principal Constitutional Services Officer

Ext. 4710

29th November 2018

Reason for Report

To inform meetings of District Executives of amendments to the Council's constitution in relation to the submission of public questions to meetings of the District Executives.

Recommendations

The report is for information only.

PUBLIC QUESTIONS TO MEETINGS OF THE DISTRICT EXECUTIVE

1 Background

- 1.1 In accordance with previous constitutional provisions, members of the public could ask questions at District Executive meetings, where they had given written notice of that question at least fifteen minutes before the start of the meeting.
- 1.2 Public question time had not been consistent between Committees and District Executives, and the Council, at its meeting on 7th November 2018, had resolved to have standard timings for public question time and the deadline for submission of questions to achieve consistency.
- 1.3 The Council's constitution had been amended to read 'Public questions can be submitted to Constitutional Services by noon up to two working days before the day of the meeting' (amendments to Part 3 p.32, Public Question Time, and to Part 8 Appendix 1 – Public Access to Information). Each individual will be allowed up to a maximum of two minutes to ask their question and a time limit of 30 minutes is set for public question time for all Committees and District Executives.

2 Recommendation

The report is submitted for information only.